

## Exhibitor Services

---

### Storage space rentals - limited amount

5 ft X 10 ft (1.5 m x 3 m) storage spaces are available. Sharing is permitted. The cost is \$150.

Here's the [www.metiersdart.ca/client\\_file/upload/SMAQ/6-%20Turnkey\\_packages\\_2019.pdf](http://www.metiersdart.ca/client_file/upload/SMAQ/6-%20Turnkey_packages_2019.pdf) to fill out:

Storage Space Hours	
Assembly:	9:00 a.m.-7:00 p.m.
Monday-Saturday:	9:30 a.m.-9:30 p.m.
Sunday:	9:30 a.m.-6:30 p.m.
Disassembly (December 20):	9:30 a.m.-7:00 p.m.

### Turnkey rental packages

A turnkey package includes walls, a carpet and basic lighting. There are different types of walls: Velcro, smooth or grooved. You can only order walls in linear feet [https://www.metiersdart.ca/client\\_file/upload/SMAQ/6-%20Turnkey\\_packages\\_2019.pdf](https://www.metiersdart.ca/client_file/upload/SMAQ/6-%20Turnkey_packages_2019.pdf)

### Safety deposit box rental - limited quantity

4<sup>1</sup>/<sub>2</sub>" x 4<sup>3</sup>/<sub>4</sub>" x 18<sup>1</sup>/<sub>2</sub>" (11.5 cm X 12 cm X 47 cm) are available. The cost is \$100.00. Exhibitors have access to the box an hour before opening and 30 minutes after closing [https://www.metiersdart.ca/client\\_file/upload/SMAQ/6-%20Turnkey\\_packages\\_2019.pdf](https://www.metiersdart.ca/client_file/upload/SMAQ/6-%20Turnkey_packages_2019.pdf)

### GES Montréal services

SMAQ's official decorator is GES Montréal. Exhibitors have the option of renting furniture or a sign from GES. This company can also set up your stand and provide you with handling and other services listed on its [order form](#).

Information: 514-367-4848 or 1-877-399-3976 | [montreal@ges.com](mailto:montreal@ges.com)  
[www.gesexpo.com](http://www.gesexpo.com)

### Insurance

Exhibitors looking for property and liability insurance coverage for the entire show can contact Mireille Poirier at Assurart at 514-382-9357 (ext 228). This company is a partner of SMAQ and already insures many Conseil des métiers d'art du Québec members.

### Stand clean-up

Exhibitors are responsible for cleaning their stands, which must always be done outside public opening hours. All garbage, empty boxes and other waste should be placed in the aisles the evening after SMAQ closes. Garbage collection is done at night only.

### Security & stand clean-up: Place Bonaventure

Guards provide security at night. However, exhibitors must constantly keep an eye on their stand during the event and during the assembly and disassembly. Those who wish may obtain additional security services for their stand. They must complete and send the appropriate [form](#) with their payment (credit card) within seven business days of the Salon's official first day. Place Bonaventure also offers stand maintenance services during the night.



## Exhibitor Services

---

T.: 514-397-2222 Website: [www.placebonaventure.com](http://www.placebonaventure.com)  
F: 514-397-2384 Email: [info@placebonaventure.com](mailto:info@placebonaventure.com)

### Telecommunications

WiFi is not free at Place Bonaventure. Les réseaux Cyr is the exclusive provider of telephone and Internet services for Place Bonaventure. Exhibitors must do business with this company if they have telecommunications needs. [Here's](#) the link to the order form.

### Official carrier & storage

North American Logistics is the Salon's official carrier. It also offers a merchandise storage service before, during and after the event, plus it's the official customs broker for SMAQ. See the form available on the website for all services. [Here's](#) the link.

Information: 514-868-6650 or 1-877-332-8987 | [www.nalsi.com](http://www.nalsi.com)

### Catering: AGNUS DEI & SOEURS GOURMANDES

Catering companies AGNUS DEI (cocktail parties and events) and SOEURS GOURMANDES (Bistro) are the exclusive providers of food and alcoholic beverages in the exhibition halls. Any delivery (from external suppliers) of food/drinks to the exhibition halls is prohibited. See the document entitled "Service Providers" on the website.

T.: 514-398-0777 Website: [www.bistrodelaplace.ca](http://www.bistrodelaplace.ca)  
F: 514-398-0777 Email: [info@bistrodelaplace.ca](mailto:info@bistrodelaplace.ca)

### ATMs/Overnight Deposits

#### ATMs/Overnight Deposits

ATMs are available to visitors to the exhibition hall. Exhibitors who wish to use the night depository service for their deposits must contact their branch for the banks listed below. Their account manager can make the necessary permissions. ATMs are open 24 hours a day.

**National Bank of Canada:** 514-871-9631 - located in the Central Station

**BMO Bank of Montreal:** 514-877-7146 - 630 René Lévesque Blvd. West, corner University

### Exhibition hall, kitchen and cloakroom

The exhibition hall is a quiet space with armchairs, coffee tables and cloakroom. An adjacent kitchen is also available to exhibitors and their staff with tables, chairs, microwaves, refrigerators, mini ovens, a coffee machine, running water and spring water dispensers.

No traffic control or security service is supplied in this hall. SMAQ cannot be held responsible for the loss or theft of any clothing or unattended items in this location.

## Exhibitor Services

---

### Flameproofing (for non-flammable stands and/or equipment)

For information on flameproofing stands or equipment, contact François Bricout at Scapin Ignifugation Inc. at 514-343-9090 (ext. 233). He will provide you with advice or flameproof your stand or equipment for you. The cost varies according to your equipment and the surface to flameproofed.

### Post offices

Here's a list of the post offices near Place Bonaventure:

- **Jocelyn Lacroix Pharmacy:** Central Station, 895 Gauchetière Street West, Montreal, Quebec, H3B 4G0/1 800-267-1177
- **Montreal, Station B:** 800800 René-Lévesque Boulevard West, Montreal, Quebec, H3B 3B0 / 1 800-267-1177
- **Place Ville-Marie Pharmaprix:** 1-11230 Place Ville Marie, Montreal, Quebec, H3B 3Y0 / 1-800-267-1177

### SMAQ purchase orders

IMPORTANT: Each order has its own deadline. After this date, some items have a higher cost or the delivery may not be on time.

- [https://www.metiersdart.ca/client\\_file/upload/SMAQ/6-%20Turnkey\\_packages\\_2019.pdf](https://www.metiersdart.ca/client_file/upload/SMAQ/6-%20Turnkey_packages_2019.pdf)
- <https://www.metiersdart.ca/shows/montreal-craft-show/exhibitor-zone/become-an-exhibitor>

### Parking

An indoor parking at Place Bonaventure is available via Mansfield Street. Note that every time you leave you will have to pay again when returning. For information, contact Gesti-Parc at Place Bonaventure, 514-861-4103. Outdoor parking is available on the south side of St-Antoine Street between Mansfield and University streets.